



**Wirral Community  
Health and Care**  
NHS Foundation Trust

**BOARD OF DIRECTORS PUBLIC MEETING  
(Community Centre, St Catherine's Health Centre)**

**WEDNESDAY 11 DECEMBER 2024**

**2.30 PM**

**BOARD OF DIRECTORS MEETING**  
(Community Centre, St Catherine's Health Centre)

Wednesday 11 December 2024 at 2.30pm - 4:30pm

**AGENDA**

No	Item (10 minutes)	Action	Reference
1.	<b>Journey of Care: 0-19+ Service Wirral (Birkenhead)</b> Chief Nurse	To assure	WCT24/25-108 (p)
2.	<b>Staff Story: Health Visitor, 0-19+ Service Wirral (Birkenhead)</b> Chief People Officer	To assure	WCT24/25-109 (p)
<b>PRELIMINARY BUSINESS (5 minutes)</b>			
3.	<b>Apologies for Absence</b>	To note	WCT24/25-110 (v)
4.	<b>Declaration of Interests</b> (Any action to be taken as a result)	To assure	WCT24/25- 111 (d)
5.	<b>Minutes of the previous meeting</b> • 16 October 2024	To approve	WCT24/25- 112 (d)
6.	<b>Matters Arising:</b> • 16 October 2024 • Board approvals since last meeting ( <i>e-governance process</i> )	To assure	WCT24/25- 113 (d)
<b>STATUTORY BUSINESS (10 minutes)</b>			
7.	<b>Chair's Report</b>	To assure	WCT24/25- 114 (v)
8.	<b>Lead Governor's Report</b>	To assure	WCT24/25- 115 (d)
9.	<b>Chief Executive's Report</b>	To assure	WCT24/25-116 (d/v)
<b>COMMITTEE CHAIR'S ASSURANCE REPORT (20 minutes)</b>			
10.	<ul style="list-style-type: none"> <li>• <b>Quality &amp; Safety Committee - 6 November 2024</b> Professor Chris Bentley</li> <li>• <b>Finance &amp; Performance Committee - 4 December 2024</b> Beverley Jordan</li> <li>• <b>People &amp; Culture Committee - 4 December 2024</b> Beverley Jordan</li> <li>• <b>Informal Board - 20 November 2024</b> Director of Corporate Affairs</li> <li>• <b>Staff Voice Forum - 18 November 2024</b> Chief People Officer</li> </ul>	To assure	WCT24/25-117 (v)
<b>PERFORMANCE (15 minutes)</b>			
11.	<b>Integrated Performance Report (live from TIG)</b> Chief Executive	To assure	WCT24/25-118 (d)
<b>RISKS (10 minutes)</b>			
12.	<b>Board Assurance Framework (BAF) Strategic Risks</b>	To approve	WCT24/25-119 (d)

	<b>2024-25</b> Director of Corporate Affairs		
<b>CORPORATE GOVERNANCE (25 minutes)</b>			
13.	<b>Emergency Preparedness, Resilience and Response (EPRR) Core Standards Self-Assessment 2024</b> Chief Finance Officer	To assure	WCT24/25-120 (d)
14.	<b>Board of Directors declarations of interest 2024-25 – Updated December 2024</b> Director of Corporate Affairs	To approve	WCT24/25-121 (d)
15.	<b>Summary of committee’s self-assessment of effectiveness 2024-25</b> Director of Corporate Affairs	To assure	WCT24/25-122 (d)
<b>QUALITY GOVERNANCE (20 minutes)</b>			
16.	<b>Controlled Drug Accountable Officer’s Annual Report 1 April 2023 - 31 March 2024</b> Interim Medical Director	To assure	WCT24/25-123 (d)
17.	<b>Mortality Report - Learning from Deaths Q2 2024-25</b> Interim Medical Director	To approve	WCT24/25-124 (d)
18.	<b>Safe Staffing Report Q1 and Q2 2024-25</b> Chief Nurse	To assure	WCT24/25-125 (d)
19.	<b>Freedom To Speak Up Bi-annual Report</b> Chief Nurse	To assure	WCT24/25-126 (d)
<b>GROUP MINUTES (For noting):</b>			
20.	<b>Staff Voice Forum:</b> <ul style="list-style-type: none"> <li>23 September 2024</li> <li>The minutes on 18 November 2024 are pending approval and will be shared when available.</li> </ul>	To assure	WCT24/25-127 (v)
21.	<b>Council of Governors</b> <ul style="list-style-type: none"> <li>11 September 2024</li> <li>The minutes from the meeting on 13 November 2024 are subject to approval at the next meeting of the CoG.</li> </ul>	To assure	WCT24/25-128 (v)
<b>CLOSING BUSINESS: (5 minutes)</b>			
22.	<b>Any Other Business</b>		WCT24/25-129 (v)
23.	<b>Items for Risk Register</b>		WCT24/25-130 (v)
24.	<b>Invitation for Public Comments:</b> Any questions on the items on the agenda should be raised with the Director of Corporate Affairs in advance to be addressed here.		WCT24/25-131 (v)
25.	<b>Summary of actions and decisions</b>		WCT24/25-132 (v)
26.	<b>Meeting Review</b>		WCT24/25-133 (v)
<b>Date and Time of Next Meeting:</b> The next Public Board of Directors meeting will take place on <b>Wednesday 19 February 2025.</b>			

(d) = document included in the paper pack  
(v) = verbal report to be provided at the meeting  
(p) = presentation to be provided at the meeting