

<b>Reports from the sub committees of the Board and Informal Board - October - November 2021</b>			
<b>Meeting</b>	Board of Directors		
<b>Date</b>	08/12/2021	<b>Agenda item</b>	10
<b>Lead Director</b>	Karen Howell, Chief Executive		
<b>Author(s)</b>	Non-Executive Chairs of the committees		
<b>Action required</b> (please tick the appropriate box)			
<b>To Approve</b> <input type="checkbox"/>	<b>To Discuss</b> <input type="checkbox"/>	<b>To Assure</b> <input checked="" type="checkbox"/>	
<b>Purpose</b>			
<p>The reports from the sub-committees of the Board are presented as verbal updates from the Non-Executive Chairs of the committees.</p> <p>The purpose of these updates is to provide a summary of the key topics discussed at each, any approvals given and to highlight any areas for escalation to the Board of Directors.</p> <p>A written summary report is also provided on the bi-monthly Informal Board meetings which form part of a formal programme of informal sessions.</p>			
<b>Executive Summary</b>			
<p>The sub-committees of the Board meet on a bi-monthly basis with the Audit Committee meeting five times each year.</p> <p>This report includes reports as follows:            Finance &amp; Performance Committee - October 2021            Education &amp; Workforce Committee - October 2021            Quality &amp; Safety Committee - November 2021            Audit Committee (Extraordinary) - October 2021            Staff Council - November 2021</p> <p>The report from the Informal Board meeting summarises the key topics discussed in November 2021.</p>			
<b>Risks and opportunities:</b>			
No risks identified.			
<b>Quality/inclusion considerations:</b>			
Quality Impact Assessment completed and attached <input type="checkbox"/> No Equality Impact Assessment completed and attached <input type="checkbox"/> No The committees receive QI and EI assessments for specific programmes of work or procedural documents as they are presented. There is no assessment associated with these verbal or written updates.			
<b>Financial/resource implications:</b>			
No financial or resource implications identified.			
<b>Trust Strategic Objectives</b>			
Please select the top three Trust Strategic Objectives that this report relates to, from the drop down boxes below.			

Our Populations - outstanding, safe care every time	Our People - improving staff engagement	Our Performance - delivering against contracts and financial requirements
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**Board of Directors is asked to consider the following action**

The Board of Directors is asked to note the contents of the report and be assured by the updates provided.

**Report history**

Submitted to	Date	Brief summary of outcome
Board of Directors	Bi-monthly regular report to public Board of Directors	The report is received for information and assurance purposes.

## **Briefing from Informal Board Session - November 2021**

### **Purpose**

1. This is a brief report to record the key topics discussed and the information shared at an informal board session held on 3 November 2021.

### **Key topics discussed**

2. The board session included a variety of relevant topics for discussion.
3. The Chair and Chief Executive provided members of the board with an update on the development of place-based governance arrangements across Wirral. The proposed Integrated Care Board (ICB) Constitution was also shared with members invited to provide comment on its development. This is referred to in more detail in both the Chair and Chief Executive Reports to the Board of Directors.
4. The Director of Corporate Affairs provided a briefing to members on the reset of governance arrangements at a local level. This included an overview of Terms of Reference, cycles of business and sample agendas across the Trust to ensure consistency and the effective flow of information and assurance to the Integrated Performance Board, the committees of the Board and the Board of Directors. In providing the update, the Director of Corporate Affairs also shared the calendar of business through the governance structure up to March 2022. It was noted that this included a revision to the timing of Board and committees in each month allowing committees to meet in the first week immediately following the Integrated Performance Board.
5. An interim review of the Board Assurance Framework was completed with the Director of Corporate Affairs noting the findings from the phase 1 internal audit Assurance Framework Review. This is reported in more detail in the Board Assurance Framework paper to the Board of Directors.
6. The members of the Board welcomed Julia Bryant, Quality Lead for Engaged Populations to provide a summary on recent developments and improvements made across the Trust in respect of engagement with service users and the public. This was an engaging and highly interactive session with a demonstration of the new experience platform ENVOY being used across services to record and analyse feedback.
7. The guest speakers to the informal session were representatives from the St Helens 0-25 Team who shared their experiences and reflections following transfer to the Trust on 1 September 2021. The members of the Board were pleased to hear of the warm welcome the team had received from right across the Trust and of identified learnings from the mobilisation phase. The enthusiasm, passion and ambition from the service was evident and thanks were extended to all members of the team for their dedication during the transfer and mobilisation of the new service.
8. The Director of Public Health for Wirral joined members of the board to discuss the recently published Wirral Public Health Annual Report (PHAR) 2020-21 - Embracing Optimism - Living with COVID-19. The members of the Board welcomed the opportunity to discuss and formally support the recommendations included in the report. The full report can be



**Wirral Community  
Health and Care**

NHS Foundation Trust

accessed via the following link - <https://www.wirralintelligenceservice.org/local-inequalities/2021-public-health-annual-report/>

9. The Chief Strategy Officer facilitated a session in the afternoon on the progress to develop and engage on the Trust's 5-year strategy, providing an overview of intelligence gathered to date and overarching themes through staff and stakeholder feedback. The members of the Board also had the opportunity to share views and ambitions for the future.
10. The members of the Board will meet again in informal session in January 2022.

**Alison Hughes**  
**Director of Corporate Affairs**

29 November 2021